

Purchase DEIC Minutes

September 22, 2006

Attending: Eileen Cameron, Janet Copeland, Amy Peal, Tracy Gibson, Vicki Wright, Sherry Holland, Rainie Lee, Karmel Stewart, Allison Clark, Jan Solomon, Missy Myers, Gayle Sutherland, Nona Bazzell, Kathy Miller, Gail Herndon, Stefani Weis, Sharon Jones, June Fortner

Minutes: The July minutes were approved.

Provider Update: Sherry Holland has her independent contract for DI and PLE. June Fortner is on hold until October 16th for DI referrals. Blake Clark, independent SLP, is on hold. Stacey Lawson, DI, is on hold. Murray Calloway Home Care is adding an OT, Tina Green. The new ISC, Mindy Ames, will begin Sept. 25 and both ISCs are employed by Four Rivers Behavioral Health.

Point of Entry Report: (Data is from Allison's reports) During July there were 31 referrals, 12 initial IFSP meetings, 44 cases carried over from July, 1 case exceeding 45 days and a month-end caseload of 38. In August there were 35 referrals, 13 initial IFSP meetings, 38 cases carried over, 1 case going over 45 days and a month-end caseload of 39.

Child find activities included a booth at the Marshall County Back to School Fair and speaking with the new education coordinator at Western Baptist Hospital as well as giving her brochures.

The Point of Entry Office is out of DEIC brochures.

Technical Assistance Team Report: Pam Rockwell resigned as the parent consultant on Sept. 14.

MSU will be advertising the vacancy in the near future. Sandra Wilson, the program consultant at Western, and Meredith Brown, Part C Coordinator in Frankfort have also resigned this month.

Kathy e-mailed information about trainings offered through the Regional Training Center, Autism Society of Western KY, and the KY Deaf-Blind Project. On the First Steps website there are some new features such as the monthly newsletter & the Question of the Month. For September there are 3 surveys about technical assistance, training and customer satisfaction that can be done online. There is also information on CBIS cut-off dates for electronic billing and a new requirement for providers to obtain a National Provider Identifier (NPI) number by May 2007. The notice about the NPI was mailed to all providers.

If providers add new staff, change counties or services, or have updated contact information, they should provide new bio sheets to the POE and PSCs. Any time there's a PSC or DEIC meeting, the bio sheets can be handed out. If changes occur at other times, updated bio sheets can be mailed to the TA office and Kathy will get the sheets out to the PSCs. Providers are responsible for getting them to the POE.

The Western KY Assistive Technology Center (WKATC) in Owensboro will be able to start AT equipment purchases in November. Purchases can be made through any of the other AT centers in the state at this time. Therapists can check out equipment from WKATC at no cost for 7 days. If the equipment is shipped, therapists will have to pay for that expense. The WKATC website is undergoing changes at this time. Kris Hayes will be at the Dec. 1 PSC and DEIC meetings so if any loaned AT equipment needs to be returned, she can pick it up that day. Please notify Kris at WKATC or Kathy Miller if you have equipment and can't attend the meetings on Dec. 1 so that arrangements can be made for the returns.

Eileen & Kathy, Vicki Wright, Tonya Shea and June Fortner attended the ICC videoconference on the 14th at the Crisp Center.

ICC Report: Vicki Wright gave some highlights from the Sept. videoconference.

Subcommittee Reports:

Membership: Vicki, June & Thresa Butler are working on recruiting new voting members for DEIC. Representatives are needed from a charity, child care, business, medical service, social service, and a health department. Allison suggested checking with Marshall County Health Department. Karmel Stewart was able to provide some DCBS workers' names for Graves County. Some suggestions for a charity were given at the meeting. **All providers can give suggestions for new voting members to Vicki, June or Thresa by the end of October.** This should give time for new members voted in at the Dec. 1 meeting.

Public Awareness: The POE needs brochures to give out at child find activities. Gail Herndon and the TA office are out. Those in attendance voted to print 1000 brochures through MSU Copy Express.

New/Old Business: Vicki shared some criteria she put together for when children might need to be referred for feeding evaluations or therapy. She will send this to Kathy electronically for distribution. Kim Mills, a new DI, needs to observe someone during a new Battelle test administration and shadow some other DIs on home visits. June Fortner will contact someone about the testing and Tracy Gibson offered to work with Kim for the observations.

Kathy shared more information that the National Early Childhood Transition Center at UK still needs more families and therapists to participate in a transition study. The original project was to have families whose children turned 3 by September 15 participate, but there has been an extension to include children turning 3 by October 15. (NOTE: at the time that these minutes are being compiled, the deadline has passed.)

Kathy would like to begin having provider meetings for each discipline soon. A Primary Level Evaluator meeting will be the first one, hopefully in October or November.

Jan Solomon suggested that it would be helpful for all therapists to number the pages of their primary evaluation or assessment reports so that there isn't any confusion about the order of the pages when the documents are being added to charts and files.

Karmel Stewart announced the Ups & Downs Buddy Walk at KY Oaks Mall, 2 PM, Oct. 1st. Starting in December, the PSC quarterly meetings will begin at 10 AM. When there is a DEIC meeting at noon on the same day, the PSCs will attend so they meet the 3-hour requirement. The summer PSC meetings are set for the first Friday in June to gather with the regional school representatives to review the interagency transition agreement.

Allison announced that the First Christian Church in Paducah on Audubon is offering a free parents' night out on the first Friday of each month. It's for children aged 6 months – 6 years, from 5 – 10 PM. Parents have to complete an application and others forms from the church prior to having their children attend.

**Next Meeting is Friday, Dec. 1, Noon
Graves County Public Library, 601 N 17th ST, Mayfield**

AGENDA

Introductions

Approval of Minutes

POE Report

TA Team Report

ICC Report

Subcommittee Reports

Old/New Business

January 2007 Agenda Items